

# Are You Ready to Roll?: Expected Technology Competencies and the Library Worker



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## Great Expectations

- ⊙ How can we learn what others see as key technology skills?
- ⊙ How can we assess our own skills?
- ⊙ How can we grow our skills?
- ⊙ How can we stay aware of technology trends?

## Survey Results

Most common technologies and skills (from my survey)

1. E-mail
2. Word processing
3. Web searching
4. Searching library databases
5. Using an integrated library system
6. Web navigation
7. Teaching others to use technology
8. Spreadsheets
9. File management/operating system navigation
10. Troubleshooting technology

Strongest skills (from WebJunction survey)

1. Recognizing basic computer components
2. Selecting, cutting, copying, pasting text
3. Creating, opening, saving word processing docs
4. Performing basic operating systems functions
5. Performing basic operations on computer hardware (reboot, mouse and keyboard, etc.)
6. Opening/closing programs, printing
7. Recognizing removable storage (USB, CD/DVD)
8. Using common web browser functions
9. Using common application features (menus, etc.)
10. Identifying and using common web browsers

## Competency Sets

- ⊙ Library Support Staff Certification Program - [www.ala-apa.org/lsscp/](http://www.ala-apa.org/lsscp/) (see Competency Sets)
- ⊙ WebJunction “Competency Index for the Library Field” - [www.webjunction.org/competencies](http://www.webjunction.org/competencies)
- ⊙ Ohio Library Council Core Competencies - [www.olc.org/CoreCompetencies.asp](http://www.olc.org/CoreCompetencies.asp)
- ⊙ Technology Competencies for Libraries in North Carolina - [statelibrary.ncdcr.gov/ce/images/Competencies.pdf](http://statelibrary.ncdcr.gov/ce/images/Competencies.pdf)

# Technology Awareness Tools

My top eight sources:

1. WebJunction – [www.webjunction.org](http://www.webjunction.org) or [oh.webjunction.org](http://oh.webjunction.org) (for Ohio)
2. Cites & Insights – [citesandinsights.info](http://citesandinsights.info)
3. LITA Top Tech Trends – [litablog.org/category/top-technology-trends/](http://litablog.org/category/top-technology-trends/)
4. Seven Things You Should Know About – [educause.edu/7ThingsYouShouldKnowAboutSeries/7495](http://educause.edu/7ThingsYouShouldKnowAboutSeries/7495)
5. LibrarianInBlack – [www.librarianinblack.net](http://www.librarianinblack.net)
6. Glengage – [glengage.com](http://glengage.com)
7. Library Success – [www.libsuccess.org](http://www.libsuccess.org)
8. Web4Lib – [lists.webjunction.org/web4lib](http://lists.webjunction.org/web4lib)

## Presentation and Handout

[www.users.muohio.edu/burkejj/mla2009/](http://www.users.muohio.edu/burkejj/mla2009/)

**Questions?**

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